

Thank you for your initiative to nominate a deserving candidate for consideration by the U.S. Ski & Snowboard Hall of Fame. We appreciate your enthusiasm and hope we can guide you through the process so that you submit a meaningful nomination document.

The Hall of Fame is focused on selecting the very best athletes in America, along with sport builders who have had profound impact on the sport nationally.

The Hall of Fame has moved to a 100% digital application process. Have all of your materials ready before you begin. Here are some guide points for you as you put together your nomination.

#### Know the Standards

Spend time reading the qualifying standards, thinking about how your candidate best exemplifies the high level of accomplishment sought by the Hall of Fame. You will be asked to write 100 words about how your candidate meets those standards. Pay close attention to this with hard facts (not your opinion) on how the candidate has met and exceeded these standards, with high achievement and national impact.

#### Candidate Bio

The candidate bio is just the facts! And make sure every fact is double-checked for accuracy. The bio is not the place for your own feelings or opinion – it's a factual account of how the candidate has impacted the sport nationally or internationally. You have a limited word limit – make it count with solid facts, not opinions.

#### Timeline

Again, we're looking for a simple timeline of accurate facts. These facts will be vetted in our selection process. So, take the time to verify each fact that is included.

#### Nominator Letter

This is where you can use your emotions to tell us why you feel this candidate should be considered. Highlight the most important reasons with factual backing and your powerful emotions for the candidate's accomplishments. One-page PDF.

#### Supporter Letters

You may submit three supporting letters. Work with your supporters to tell different stories. Facts are important, as are passion and emotion. But maximize your efforts in painting three differing pictures to highlight the candidate's national impact.

We wish you the best for your candidate. Thank you again for initiating your nomination.

Tom Kelly

Chair, Hall of Fame Selection Committee

# Builder Nomination Form – Guide Sheet

Please note that you can save the progress on the online form and continue your submission at a later time. We still recommend keeping your answers typed up elsewhere in case it does not save properly when using this feature.

## Nominee Information:

1. Nominee's full name
2. Nominee's date & place of birth
3. If the nominee is no longer alive: date & place of death (Note: nominee contact info also changes to principal familial member's contact information)
4. Nominee's hometown during their period of accomplishments
  - a. Please list the hometown in which the Nominee would like advertised on all Hall of Fame materials.
5. Nominee's current address
6. Nominee's phone number & email address

## Nominator Information:

1. Nominator's full name
2. Nominator's address
3. Nominator's phone number & email address
4. Nominator's relationship to the nominee

## Nominee Details:

Please remember to keep these statements firmly objective. Leave your subjectivity and emotions for your letters of recommendation; in these statements it is essential for our selection committee to see the OBJECTIVE facts about the nominee's accomplishments.

1. State the Nominee's Builder category qualifying criteria. (Please limit this statement to 100 words)
  - a. State specific contributions to the sport on a national level that have made an undeniable impact on snowsports.
2. If the Nominee is NOT a United States Citizen please state how qualifying accomplishments contributed to the Building of Snowsports in America. (Please limit this statement to 100 words)
  - a. Please make sure to elaborate on the national level of contributions in America.
3. In chronological order by year, state the Nominee's KEY qualifying achievements.
  - a. Example: - 1965: Proposed the establishment of the Professional Ski Instructors Alliance

4. Share the Nominee's Biography (Please limit the biography to 500 words)
  - a. This must clearly state qualifying national contributions to the sport. We are not looking for their life story, please focus on their key qualifying accomplishments using factual and objective information.

### Support Letters:

These support letters are the place for your SUBJECTIVE opinions on the nominee. Do not rehash the objective information stated above - these support letters are for all that the objective accomplishments can't state.

1. Nominator Support Letter
  - a. Please attach a One-Page PDF support letter for your nominee. Please FOCUS on why the nominee is qualified based on Hall of Fame criteria.
2. Nominee's Support Letters
  - a. These must be one-page PDF letters from each individual supporter. You may attach a maximum of three. Please have your letters focused on why the nominee is qualified based on Hall of Fame criteria.

Please note that a \$100 donation is required for nominations to the builder category.